

Sherry Estes

From: Joe Couvillion [joe@couvilliondesignbuild.com]
Sent: Wednesday, July 18, 2012 12:31 PM
To: sherry@couvilliondesignbuild.com
Subject: Fwd: Invoices

Submit these per the message. From mathew.
As soon as possible.

Sent from my iPhone

Begin forwarded message:

From: Matthew Rye <matthewrye@bellsouth.net>
Date: July 18, 2012 8:59:56 AM CDT
To: Joe Couvillion <joe@couvilliondesignbuild.com>, Neil Couvillion
<neil@couvilliondesignbuild.com>
Cc: Deon Evans <evan2292@bellsouth.net>, Herman Peters <hpeters@starkvilleparks.com>
Subject: Invoices

Joe, city hall is now telling us that we need to submit invoices to them and it will be placed on their financial report for approval. So, the process would be that you submit your invoice to us, then we will submit it to city clerk's office to be placed on their docket for approval and then they will mail you a check the day after it approves. The board of alderman meets every 1st and 3rd Tuesday of every month, so if you need to get paid fairly quickly, please remember to submit the invoice to us the Tuesday or no later than the Wednesday **before** the board meets so they can get it processed.

Sorry for the inconvenience.

Matthew Rye
Parks and Recreation
Director
City of Starkville
(662)323-2294
www.starkvilleparks.com

There is no wisdom, no insight, no plan that can succeed against the Lord. Proverbs 21:30